

# CITY OF OMAHA GENERAL JOB DUTIES PART-TIME/SEASONAL

No. 9650

## USHER

### NATURE OF WORK

This work involves assisting guests at public events to locate their seating. It also involves keeping the seats free from moisture or debris. An incumbent in this position is expected to become familiar with the seating plan of the assigned venue to be able to direct patrons to their desired sections.

ESSENTIAL FUNCTIONS (Any one position may not perform all of the duties listed, nor do the listed examples include all of the duties that may be performed in positions allocated to this class. Also, the duties are not necessarily listed in order of importance or frequency of performance.)

Directs guests to the seats noted on their admission tickets, ensuring that they are in the correct section of the venue.

Removes moisture and debris from the seats prior to the patrons sitting down.

Asks individuals not authorized to sit in the seats they occupy to leave those seats and assists them to find the seats noted on their tickets.

When requested by the crew chief of the grounds crew, assists in placing or removing the tarpaulin from the playing surface.

Removes bats, balls, and other items that inadvertently fall into the assigned area.

Performs other duties as assigned or as the situation dictates within the scope of this classification.

### REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Ability to learn the seating arrangement of the assigned venue.

Ability to read sufficiently to learn the location indicated on guests' admission tickets.

Ability to understand written and oral instructions.

Ability to stand and walk from 75 to 100% of the time.

SPECIAL QUALIFICATIONS

Must keep oneself neatly groomed and one's clothing clean.

Must be able to work variable hours, including weekends, holidays, and nights. Shifts may be split or extended, depending on the event involved.