

CITY OF OMAHA GENERAL JOB DUTIES PART-TIME/SEASONAL

No. 9763

MARINA WORKER

NATURE OF WORK

This work involves assisting in the operation of the marina, selling gasoline, food, and soft drinks and performing other duties related to boating.

ESSENTIAL FUNCTIONS (Any one position may not perform all of the duties listed, nor do the listed examples include all of the duties that may be performed in positions allocated to this class. Also, the duties are not necessarily listed in order of importance or frequency of performance.)

Ties up boats at the boat dock, dispenses gasoline, and collects payment.

Sells snack food and drinks to boaters and other frequenters of the marina.

Balances daily cash and charge receipts at the cash register and the fuel pumps.

Maintains the marina's equipment and grounds.

Provides customer assistance and responds to inquiries and complaints.

Performs other duties as assigned or as the situation dictates within the scope of this classification.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Ability to learn the operation of a boat dock and marina.

Ability to operate fuel pumps and a cash register and make correct change.

Ability to communicate effectively with workmates and the public.

Ability to understand written and oral instructions.

Ability to stand and move about the facility 75 to 100% of the workday.

SPECIAL QUALIFICATIONS

Must be able to work varied days and hours, including weekends and holidays.

Must be able to transport oneself or coordinate transportation to and from the marina.

City of Omaha Job Description

Marina Worker

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EQUIPMENT OPERATION (Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)

Cash Register

Gasoline Console

Telephone

Calculator