

# **GENERAL DUTIES PART TIME JOB DESCRIPTION**

**NO: 9722**

## **GROUNDS MAINTENANCE WORKER**

### **NATURE OF WORK**

This work involves grounds maintenance work including the cutting of grass and weeds, picking up of trash and litter and other grounds maintenance work. Work involves the operation and maintenance of equipment and hand tools, and may require lifting and sustained physical effort.

### **EXAMPLES OF WORK PERFORMED**

Performs grounds maintenance tasks such as cutting grass and weeds, picking up and removing trash, cutting and trimming shrubs and trees

Operates utility and industrial tractors and all attachments and implements

Operates pickup trucks, single axle trucks and other maintenance vehicles with gross vehicles weight of less than 2,600 lbs

Operates other engine powered grounds maintenance equipment as assigned

Services assigned equipment and performs routine repairs to machinery and equipment assigned

Used other hand and power tools as required to perform grounds maintenance assignments

Performs trash cleanup and litter removal as required

Performs other ground maintenance assignments as directed

May supervise and direct the work of a small crew of other seasonal employees (2-3 employees)

### **REQUIRED KNOWLEDGE, ABILITY & SKILL**

Knowledge of the operation of tractors, trucks and other grounds maintenance equipment

Knowledge of the safety requirements associated with the operation of tractors, trucks and grounds maintenance equipment

Some knowledge of the maintenance of the maintenance and repair of motorized equipment

Skill in the operation of a tractor and associated attachments and implements

Ability to understand and follow oral and written instructions

Ability to communicate effectively with associates, subordinates and the general public

### **MINIMUM EXPERIENCE AND TRAINING**

Experience in the operation of a tractor and associated attachments and implements

Related grounds maintenance experience is desirable, though not specifically required

### **NECESSARY SPECIAL QUALIFICATION**

A valid motor vehicle operator's license