

CITY OF OMAHA GENERAL JOB DUTIES PART-TIME/SEASONAL

No. 9746

GAMEROOM ASSISTANT

NATURE OF WORK

This work involves assisting in the supervision and planning of activities in a recreational gameroom.

ESSENTIAL FUNCTIONS (Any one position may not perform all of the duties listed, nor do the listed examples include all of the duties that may be performed in positions allocated to this class. Also, the duties are not necessarily listed in order of importance or frequency of performance.)

Assists in the supervision of participants in a gameroom, interacts with them, and ensures that activities are safe and are played according to policy.

Sets up equipment, distributes supplies, and is responsible to see that the equipment is returned in working condition.

Assists in the planning of special events and tournaments.

Collects money as needed.

Disciplines participants as needed according to policy.

Provides customer assistance, responding to inquiries and complaints.

Cleans the facility and grounds.

Performs other duties as assigned or as the situation dictates within the scope of this classification.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of the rules and play of a variety of games.

Ability to work with people of all ages and levels of ability.

Ability to maintain equipment.

Ability to assist in conducting tournaments and special events.

Ability to communicate effectively with workmates and the public.

Ability to understand oral and written instructions.

Ability to move about the facility 75 to 100% of the workday.

SPECIAL QUALIFICATIONS

Must be able to work varied times, including weekends and holidays.

EQUIPMENT OPERATION (Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)

Telephone

Ping Pong Table

Shuffle Board

Pool Table

Bumper Pool Table

Dart Machine

Foosball Table

Air Hockey Table

Other Table Games