

EXECUTIVE ORDER NO. S-18-13

THE FAIR HOUSING ADVISORY GROUP

PURPOSE:

To establish a citizens committee to bring particular insight and expertise to the City's efforts to further fair housing choice in the Omaha community.

MISSION:

The general purpose of the Fair Housing Advisory Group shall be:

- A. To review and update, as necessary, the City-sponsored assessment of impediments to fair housing choice in both the public and private sectors.
- B. To identify additional avenues of inquiry related to the assessment.
- C. To identify impediments to fair housing choice by industry and by sector.
- D. To develop activities and implement programs to eliminate, where possible, the impediments identified and otherwise further fair housing choice.
- E. To review the actions taken and evaluate the results of those actions.

ESTABLISHMENT:

It is the intent of this Executive Order that the membership of the Fair Housing Advisory Group, to the extent feasible, shall include representatives of housing-related professions and of groups most likely to encounter barriers to fair housing. To this end, the Fair Housing Advisory Group shall be composed of 11 individuals appointed by the Mayor of the City of Omaha in the following manner:

- A. Two citizens of the City of Omaha shall be appointed, each of whom shall represent a low- or moderate-income neighborhood as defined by the City of Omaha Planning Department Housing and Community Division.
- B. One citizen of the City of Omaha shall be appointed from each of the following industry groups:
 - 1. Builders
 - 2. Financial Institutions
 - 3. Realtors
 - 4. Landlords

- C. Four citizens of the City of Omaha shall be appointed, each of whom shall be a member of a protected class by virtue of that individual's race, color, natural origin, sex, age, familial status, or disability.
- D. One additional citizen shall be appointed, either as a representative of one of the above categories or as a representative of the community at large. However, if none of the representatives selected based on the criteria listed in Subparagraphs A through C of the section is female, then this additional representative must be female.
- E. One representative of the City administration shall be appointed.

TRAINING:

Each member appointed by the Mayor to the Fair Housing Advisory Group shall be provided with an orientation session or, in lieu of attending such session, materials regarding the City's responsibilities to further fair housing choice. This orientation shall include, but not be limited to, the following topics: federal requirements, mission statement, assessment summary, priorities, strategies, past accomplishments, and current activities.

TERM:

All appointments shall be for three-year terms on a staggered basis consistent with the initial appointment process currently in place. The representative appointed under Subparagraph E, however, shall serve at the pleasure of the Mayor and shall not have a specified term of appointment. Members of the Fair Housing Advisory Group may be removed for cause by the City Council. Consistent failure to attend meetings without prior approval of the Chairperson, violation of the provisions of this Executive Order, or personal conduct which brings the City or Fair Housing Advisory Group into disrepute are causes for removal.

RULES OF PROCEDURE:

The Fair Housing Advisory Group shall elect its Chairperson and Vice-Chairperson from its membership. Individuals elected to these positions shall hold them for one year. The Vice-Chairperson shall serve in the absence of the Chairperson. Robert's Rules of Order shall govern the proceedings of the Fair Housing Advisory Group in all cases in which said rules are not inconsistent with the Charter, city ordinances, and any rules of procedure duly adopted by the Fair Housing Advisory Group.

QUORUM AND MEETINGS:

A quorum of the Fair Housing Advisory Group shall be a simple majority of the current members. Meetings shall be held on no less than a quarterly basis unless otherwise determined by valid vote of the membership.

OPERATIONS:

The Fair Housing Advisory Group may receive appropriate materials and personnel assistance provided to it through the Mayor's Office, or, at the Mayor's discretion, through the City of Omaha Planning Department.

OVERSIGHT:

The Mayor's Office will have oversight responsibility for this Executive Order. This oversight responsibility may be delegated to the City Planning Department or other executive department at the Mayor's discretion. In lieu of an elected Secretary, the Department with oversight of the Fair Housing Advisory Group shall have the responsibility to keep the official record.

BY THE POWER VESTED IN ME AS MAYOR BY SECTION 3.04 OF THE HOME RULE CHARTER OF THE CITY OF OMAHA, 1956, AS AMENDED, I HEREBY PROCLAIM THIS TO BE THE EXECUTIVE ORDER ESTABLISHING AND GOVERNING THE FAIR HOUSING ADVISORY GROUP.

WITNESS my hand as Mayor of the City of Omaha this 4 day of Nov-, 2013.



Jean Stothert, Mayor
City of Omaha