

EXECUTIVE ORDER NO. S-13-13

DELEGATION OF SIGNATURE TO CHIEF OF STAFF TO THE MAYOR

PURPOSE:

To delegate to the Chief of Staff the authority to affix the Mayor's facsimile signature to written documents when expressly authorized by her.

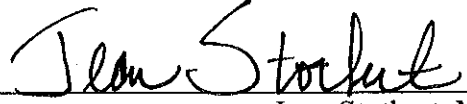
POLICY AND PROCEDURES:

I hereby delegate to the Chief of Staff to the Mayor the authority to affix the Mayor's facsimile signature to written documents when expressly authorized by me whenever:

1. The form of such documents has been approved by the Law Department; and,
2. City Council approval has been given where required by the terms of the documents, City Charter or Ordinances.

BY THE POWER VESTED IN ME AS MAYOR BY SECTION 3.04 OF THE HOME RULE CHARTER OF THE CITY OF OMAHA, 1956, AS AMENDED, I HEREBY PROCLAIM THIS TO BE THE EXECUTIVE ORDER ESTABLISHING AND GOVERNING THE DELEGATION OF SIGNATURE TO THE CHIEF OF STAFF TO THE MAYOR.

WITNESS my hand as Mayor of the City of Omaha this 4 day of Nov., 2013.



Jean Stothert, Mayor
City of Omaha