



CITY OF OMAHA CLASS SPECIFICATION

CLASSIFICATION TITLE: STABLEHAND

BARGAINING UNIT: [CIV BARGAINING](#)

CODE NUMBER: 6115

PAY RANGE CODE: [00115](#)

REVISION DATE: 8/27/15

NATURE OF WORK:

This work involves feeding and watering horses assigned to the Police Department Mounted Patrol. It involves cleaning their stalls and maintaining the facility. It also involves monitoring the health and well-being of the animals and assisting a veterinarian when one is called upon to provide medical care for the animals. The incumbent exercises considerable independence in the performance of duties and receives general guidance from a superior.

ESSENTIAL FUNCTIONS: *(Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)*

Feeds, waters, exercises, and grooms the horses on a regularly scheduled basis; gives horses vitamins, supplements, medications, and administers certain vaccinations.

Cleans and maintains the stalls, aisles, arena, tack room, other related facilities, and grounds, including to the office area, classroom, locker rooms, and public restrooms.

Cleans and maintains assigned vehicles and equipment.

Orders and maintains adequate quantities of feed, hay, grain, shavings, bedding, and other supplies.

Notifies a police sergeant of illnesses or injuries to the animals and may be called upon to assist a veterinarian in administering care.

Assists a farrier in shoeing the horses and maintaining their hooves.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Conducts scheduled and unscheduled tours of the facilities.

Performs other duties as assigned or as the situation dictates within the scope of this classification.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of the care, feeding, and characteristics of horses, as well as illnesses and injuries particular to horses.

Knowledge of and ability to operate a computer or other technology using standard or customized computer or systems software applications appropriate to the assigned tasks.

Ability to manage a stable of horses, caring for the livestock, cleaning and maintaining the facilities, grounds, and equipment, and ordering supplies as needed.

Ability to determine when horses are suffering from illness or injuries.

Ability to interact successfully with members of the public, especially school children, who come to tour the facility.

Ability to learn and adapt to advances in computer and electronics device technology and software.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to establish and maintain effective working relationships with fellow employees and members of the general public.

Ability to understand written and oral instructions.

Ability to stand from 76 to 100% of the time, to bend or lift from 51 to 75% of the time, stoop from 26 to 50% of the time, and to climb, reach, balance, squat, kneel, crouch, crawl, walk, push, pull, and drive up to 25% of the time.

Ability to use up to seventy-five (75) pounds of force occasionally, up to fifty (50) pounds of force frequently, and up to twenty (20) pounds of force constantly to move objects.

EDUCATION AND EXPERIENCE: *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent

AND

Three (3) years of experience at an equine facility, involving feeding, maintaining, and monitoring the health and well-being of at least eight horses or more.

SPECIAL REQUIREMENTS:

Must be able to transport oneself or coordinate transportation to various locations throughout the City during the course of the work day.

WORKING CONDITIONS: *(The conditions herein are representative of those that must be met by the employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.)*

Work is performed primarily in a horse barn with exposure to manure, insects and rodents, extreme temperatures ranging from below 0 degrees to above 100 degrees, confined spaces, humidity, fumes, odors, dust, and mists.

EQUIPMENT OPERATION: *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

Pickup Truck and Trailer
Snow Blower

Pick and Shovel
Hand Tools

Vacuum Cleaner
Computer

Previous Revision Date(s):

7/1/08

7/31/08