

CITY OF OMAHA CLASS SPECIFICATION

No. 8120

EMS SHIFT SUPERVISOR

NATURE OF WORK

This is supervisory work in the Emergency Medical Service (EMS) division of the Omaha Fire Department. The work involves supervising the activities of emergency medical personnel on a given shift. It involves participating in evaluating and determining staffing and equipment needs, educational requirements, protocol development, and the implementation of special projects to be designated by the EMS Bureau Chief and the Medical Director. It also involves service as the Infectious Disease Control Officer in that officer's absence. An incumbent in this classification works with considerable independence and receives general guidance from a superior.

ESSENTIAL FUNCTIONS (Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)

Participates with an Assistant Fire Chief in determining staffing requirements for each shift.

Participates with the medical director in evaluating and ensuring that the medical quality of the procedures in use and the efficiency of the assigned personnel and equipment are according to established standards.

Responds to multiple alarms, other major incidents, including those requiring a medical evacuation helicopter to be on alert status, to supervise emergency medical activities.

Acts as the Infectious Disease Control Officer after business hours, on holidays, and on weekends.

In the absence of the EMS bureau chief serves as the contact person for the department in all matters related to emergency medical service.

Participates in the design, implementation, and evaluation of the Patient Care Reports and other quality management programs and reports to the Medical Director, the EMS chief, and to the paramedic staff regarding the success of the reviews.

Participates in determining topics for continuing education and in-service training, monitors training progress, and notifies the EMS education coordinator of any additional resources that may be needed to ensure successful student completion of the training.

Conducts research and consults with the medical director in order to respond to inquiries concerning the work of the bureau.

Acts as liaison with representatives of local area hospitals to review the work of EMS personnel regarding the transportation and care of patients, as well as hospital procedures and protocols.

Conducts special projects to research, develop, and implement improved EMS procedures.

Performs other duties as assigned or as the situation dictates within the scope of this classification.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of the protocol and procedures for Advanced Life Support emergency medical care.

Knowledge of the operation and maintenance of assigned apparatus and equipment used in communications, rescue, extrication, and emergency care.

Knowledge of departmental policies, rules, and regulations governing search and rescue, extrication, and emergency care.

Knowledge of infectious disease control protocol.

Knowledge of the location of the City's streets and the most direct routes to all hospitals.

Knowledge of the locations of hospitals and their general capabilities.

Knowledge of medical terminology basic to the work of emergency rescue medical treatment.

Skill in the assessment of the condition of ill or injured persons, the detection of medical emergencies, and in the interpretation of electrocardiograph rhythms.

Skill in the administration of emergency medical treatment and advanced life support care.

Skill in developing and presenting training in extrication, rescue, and emergency care giving techniques.

Ability to plan, supervise, and coordinate the work of subordinates on a shift and to take control and direct their activities at emergency medical scenes.

Ability to lift and carry stretchers and other equipment, at times considerable distances over irregular terrain in ice, snow, and mud.

Ability to see with near visual acuity sufficient to read drug labels and insert intravenous needles, and with far visual acuity sufficient to read street signs.

Ability to work safely near infectious diseases and bodily secretions.

Ability to work in high stress situations and make quick effective decisions.

Ability to maintain awareness of activities occurring at emergency scenes, assess relevant and factual information rapidly and respond calmly.

Ability to apply common sense and make logical decisions in dealing with pressure situations.

Ability to demonstrate self-confidence and self-reliance, and to take action when required by the situation.

Ability to confront potentially dangerous situations.

Ability to perform arduous tasks for prolonged periods, often under adverse conditions.

Ability to practice technical firefighting principles and techniques.

Ability to gather and maintain accurate records and reports.

Ability to communicate effectively with co-workers, patients, and members of the public.

Ability to understand written and oral instructions.

Ability to reach, balance, bend, stoop, squat, kneel, crouch, stand, walk, push, pull, and lift from 51 to 75% of the time, to climb from 25 to 50% of the time, crawl or type up to 25% of the time.

Ability to use in excess of one hundred (100) pounds of force occasionally, in excess of fifty (50) pounds of force frequently, and in excess of twenty (20) pounds of force constantly to move objects.

EDUCATION AND EXPERIENCE (The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)

High school diploma or its equivalent

AND

Eight years of firefighting experience with the Omaha Fire Department.

SPECIAL QUALIFICATIONS

Must possess a valid class “O” motor vehicle operator’s license.

Must possess and maintain current State of Nebraska EMT - P certification.

Must have been a Captain/Paramedic with at least two (2) years of experience with the Omaha Fire Department as a paramedic.

DESIRED QUALIFICATIONS

Certified as an Advanced Cardiac Life Support (ACLS) Instructor

Possession of a Pre-hospital Trauma Life Support (PHTLS) Instructor certificate.

Possession of an Emergency Medical Service (EMS) Instructor certificate.

WORKING CONDITIONS

Work is performed primarily in an office setting amid normal conditions of dust, fumes, odors, and noises. However, at times work is performed in an industrial building setting. During emergencies work is performed indoors or outdoors in all weather conditions, amid noise that requires shouting to be heard, in extremes of heat and cold, near or with vibrating machinery, mechanical equipment, and electrical currents, in high places and confined spaces, exposed to fumes, smoke, odors, poor ventilation, infectious diseases, hazardous materials, and fire. An employee in this classification may also be exposed to blood and other bodily fluids which require adherence to the Universal Barrier Precautions. In addition, there is frequent danger of working with mentally or physically impaired, potentially dangerous, individuals and in dangerous situations such as on icy surfaces, in the dark, in water, and in heavy traffic.

Approved: 11/30/06

EQUIPMENT OPERATION (Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)

Rescue vehicle	Blankets	Decontamination equipment
Protective clothing	Obstetrics kit	Military anti-shock pants
Communications equipment	Blood pressure cuff	Oxygen bottles and equipment
Stretchers	Stethoscope	Exhaust fans
Back boards	Lights	Hand tools
Defibrillator	Scissors	Bolt cutters
Zoll M Series and Zoll AED Pro Units		
Combitube	Seat belt cutters	Ladders
Trauma box	Jaws of life	Generator
Airway box	Pry bar	Shovels
Cervical collar	Wheel Chairs	Hydraulic jacks
Heart monitor	Laryngoscope	Medical box
Pedi-bag	Needles and syringes	Ropes
Suction device	Ambu-bag	Hoses
Intubation equipment	Axes	Blood glucose monitor
Drugs	Splints	Camera
Electrocardiograph	Computer	Intravenous equipment
Restraints	Bandages	Typewriter
Traction equipment	Protective gloves	Protective eyewear
Self contained breathing apparatus		All other firefighting equipment

Attachment "A"

FIREFIGHTER'S CODE OF ETHICS

As a Firefighter, my fundamental duty is to serve mankind; to safeguard lives and property; and to respect the Constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of the department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. I will perform my duties without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the fire service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...fire prevention and suppression.

Approved: 11/17/98