



# CITY OF OMAHA CLASS SPECIFICATION

**CLASSIFICATION TITLE: BATTALION FIRE CHIEF**

**BARGAINING UNIT: FIRE BARGAINING**

**CODE NUMBER: 8150**

**PAY RANGE CODE: 6 UF**

**REVISION DATE: 12/21/17**

## **NATURE OF WORK**

This is responsible supervisory work in the suppression and prevention of fires. Work involves the performance of administrative duties concerning log, inspection report, and annual budget review; determining manpower needs; and resolving personnel issues. It also involves training subordinates and supervising them in such activities as suppressing fires, inspecting buildings, and conducting arson investigations. Finally, the work involves interaction with other fire employees and representatives of other city departments, local services, and charitable organizations. An incumbent in this classification exercises considerable independence in the performance of duties and receives general guidance from a superior.

**ESSENTIAL FUNCTIONS** *(Any one position may not perform all the duties listed, nor do the listed examples include all of the duties that may be performed in positions allocated to this class.)*

Reviews logs, inspection reports, and the annual budget; composes bulletins and orders; writes requisitions; assesses and adjusts manpower strengths; and resolves personnel issues.

Supervises and monitors the activities of subordinates during inspection; the repair and maintenance of equipment; and during arson, accident, and fatality investigations.

Supervises the activities during fire suppression and emergency scene response efforts, including clean-up and salvage work, determines if additional manpower or equipment is needed, and conducts after action critiques.

Organizes fire prevention programs, administers recruit and in-service training, grades tests, and oversees the compilation of training manuals and the updating of the Standard Operating Procedures manual.

Conducts performance evaluations, investigates complaints concerning subordinate personnel when assigned, and is familiar with disciplinary procedures.

Interprets, implements, and explains the rules and regulations to subordinate personnel that govern the activities of the department.

Inspects buildings for fire prevention and hazardous materials code violations or hazards; reviews inspections of alarms, sprinkler systems, and standpipe systems for operational use; reviews or prepares plans to provide information regarding hydrant locations, exposures, hazardous materials and other areas or situations of high risk.

Provides input, when requested, into the department's operational and administrative goals and objectives, including preliminary budget planning.

Coordinates the activities of and corresponds with representatives of other bureaus and agencies, including other City departments, public utilities, the Tri-Mutual Aid Association, and local service and charitable organizations.

Makes presentations to community groups, business groups, and other members of the public as needed.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of this classification.

### **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES**

Knowledge of the operation of standard fire equipment and repair methods and techniques.

Knowledge of the principles and practices of fire suppression, including knowledge of the principles of hydraulics.

Knowledge of fire training practices and techniques.

Knowledge of fire prevention inspection methods and of the City and State fire prevention laws and ordinances.

Knowledge of communication systems and their operations.

Knowledge of emergency medical treatment principles and techniques.

Knowledge of the causes of fires and the law, including the types of flammable gases and liquids.

Knowledge of the laws, methods, and techniques of arson investigation.

Knowledge of departmental rules and regulations.

Knowledge of the principles and techniques of effective management.

Knowledge of local charitable sources which provide services to individuals whose dwellings are rendered uninhabitable by fire or other catastrophe.

Knowledge of and ability to operate a computer or other technology using standard or customized computer or systems software applications appropriate to the assigned tasks.

Ability to plan, supervise, and coordinate the activities of subordinates.

Ability to maintain awareness of activities occurring at emergency scenes, assess relevant information rapidly, and respond quickly and calmly to direct the work of subordinates.

Ability to resolve issues with co-workers, subordinates, and the public fairly and honestly.

Ability to communicate effectively orally and visually, and to read, comprehend, and write the English language at the twelfth grade level.

Ability to make presentations to interested groups and individuals.

Ability to understand written and oral instructions.

Ability to comprehend and, at all times, adhere to the Firefighter Code of Ethics.

Ability to establish and maintain effective working relationships with fellow employees and the general public.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to learn and adapt to advances in computer and electronics device technology and software.

Ability to balance, bend, stoop, squat, kneel, crouch, stand, and walk from 51 to 75% of the time; to climb, reach, crawl, push, pull, and lift from 26 to 50% of the time; and to type up to 25% of the time.

Ability to use up to twenty (20) pounds of force up to 33% of the time, up to ten (10) pounds of force from 34 to 66% of the time, and lesser amounts of force constantly to move objects.

**EDUCATION AND EXPERIENCE** *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent

AND

Ten (10) years of firefighting experience as a sworn fire officer with the Omaha Fire Department, including one year as a Drill Master; one year as Assistant Fire Marshal; one year as a Paramedic Shift Supervisor; or two years as a Fire Captain.

**SPECIAL QUALIFICATIONS**

Must possess and maintain a valid class "O" motor vehicle operator's license.

**WORKING CONDITIONS**

Work is performed primarily in an office setting amid normal conditions of dust, odors, fumes, and noise; however, at times an incumbent in this classification works outdoors in all weather conditions, is subject to above normal conditions of humidity, fumes, odors, dust, mists, gases, or poor ventilation, and is exposed to dangerous situations such as burning, collapsing, or exploding buildings, infectious diseases, hazardous materials, heavy traffic, and hostile crowds.

**EQUIPMENT OPERATION** *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

- |   |                          |
|---|--------------------------|
| Automobile                                      | Communications Equipment |
| Self-Contained Breathing Apparatus              | Lighting Equipment       |
| Ventilation Fans                                | Toxic Gas Detector       |
| Air Mask  | Carbon Monoxide Monitor  |
| Explosive Meter                                 | Turnout Gear             |
| Maps  | Computer                 |
| Telephone                                       | Calculator               |
| Copier  | Printer                  |
| Scanner   |                          |
| All Firefighting and Emergency Rescue Equipment |                          |
| Standard Operating Procedures and other Manuals |                          |

Previous Revision Date(s): 3/31/94  
5/25/00  
6/28/07

Attachment "A"

**FIREFIGHTER'S CODE OF ETHICS**

As a Firefighter, my fundamental duty is to serve mankind; to safeguard lives and property; and to respect the Constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of the department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. I will perform my duties without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the fire service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...fire prevention and suppression.