



# CITY OF OMAHA CLASS SPECIFICATION

## CLASSIFICATION TITLE: POLICE OFFICER

**BARGAINING UNIT:** POLICE BARG.

**CODE NUMBER:** 9010

**PAY RANGE:** 3UP

**REVISION DATE:** 10/26/17

### **NATURE OF WORK:**

This is general police work that involves enforcement of all ordinances, statutes, and laws in accordance with Police Department policies and procedures. This may include crime prevention, investigation and detection, protection of life and property, traffic control, and maintaining law and order in the community.

**ESSENTIAL FUNCTIONS:** *(Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)*

Enforces federal, state, county, and city laws through the de-escalation of chaotic situations, and the identification, apprehension, physical control, and/or arrest of potential suspects.

Conducts investigations.

Conducts various patrol activities and traffic investigations as assigned.

Uses appropriate force when necessary, including the use of firearms and weapons.

Serves as a first responder to disaster and emergency incidents.

Communicates appropriately with other law enforcement and emergency personnel, dispatchers, citizens, witnesses, offenders, and victims.

Safeguards and accounts for evidence and non-department property.

Performs administrative activities, including but not limited to writing reports and completing required documentation/paperwork, writing and serving warrants, issuing subpoenas, and staying informed about new department general orders, special orders and policies.

Participates effectively in court procedures and proceedings.

Participates in training activities as required.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of an investigation.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of and ability to operate a computer or other technology, including video equipment, radio, camera, and standard or customized computer or systems software applications appropriate to the assigned tasks.

Ability to learn and adapt to advances in computer and electronics device technology and software.

Ability to comprehend, and, at all times, adhere to the Law Enforcement Code of Ethics (Attachment A) and the overall mission of the Omaha Police Department.

Ability to successfully complete the police academy for newly hired police officers as prescribed by the Omaha Police Department.

**As acquired through training, knowledge of:**

Department policy, standard operating procedures, rules, regulations, information orders, and officer safety bulletins.

Roadways, traffic patterns, and geographic Omaha service area.

Criminal and civil law including laws pertaining to offenses directed against persons or laws pertaining to juveniles, family law, public health, safety and decency, vehicle code, and court cases pertaining to law enforcement.

The United States Constitution and all laws as they apply to the rights of individuals, rules of evidence, warrants, searches and seizures, and court processes and procedures.

Arrest and control tactics and the proper use of less than lethal weapons.

Tactics used in searching buildings, entering rooms with unknown threats, and stopping and approaching vehicles containing unknown occupants.

Firearm use and safety.

Maintenance procedures for departmental and personal equipment.

Community policing and problem-solving principles.

Adequate fitness and health maintenance guidelines.

CPR.

Skill in the use of shooting a service weapon in accordance with State Standards.

Skill in the use of either a pen/pencil or keyboard/keypad to communicate through writing.

**Demonstrates effective:**

Decision making;

Judgment, reasoning, and a willingness to take appropriate risks to protect the public;

Verbal and written communication;

Spatial awareness;

Problem analysis /problem solving;

Management and supervision;

Leadership;

Interpersonal skill;

Public relations skill/community service orientation, including an understanding of other cultures and perspectives;

Planning and organization;

Composure and conflict resolution;

Teamwork orientation;

Hearing - Must not have an average hearing loss in the better ear greater than 25 decibels at 500 Hz, and 2000 Hz with or without a hearing aid when the audiometric device is calibrated to American National Standard (ANSI) formerly (ADA Standard) Z24.5-1951.

Vision - An applicant must have uncorrected vision of not less than 20/100 in both eyes without squinting; correctable to 20/30 in both eyes without squinting. There must also be no evidence of irreversible disease which will affect the person's sight. Must be able to distinguish colors, have both depth perception and peripheral vision, and be able to see under low light conditions.

Smell – Recognize and identify faint and/or unusual odors.

Speaking-clearly and loudly.

Ability to maintain an adequate fitness level.

Ability to perform job duties while wearing duty belt and bulletproof vest and carrying companion equipment.

Ability to perform job duties in inclement weather and adverse conditions.

Physical Requirements	Frequency	Physical Force/Exertion <sup>1</sup>
Applying cuffs	Occasionally: 12-33%	Heavy
Bending	Regularly: > 67%	Medium
Carrying	Regularly: > 67%	Heavy
Climbing	Occasionally: 12-33%	Heavy
Crouching	Regularly: > 67%	Medium
Dodging	Rarely: < 12%	Heavy
Driving	Regularly: > 67%	Medium
Grasping	Regularly: > 67%	Heavy
Hearing	Regularly: > 67%	N/A
Holding	Regularly: > 67%	Heavy
Jumping	Rarely: < 12%	Heavy
Keyboarding	Regularly: > 67%	Sedentary
Kicking	Rarely: < 12%	Heavy
Kneeling	Rarely: < 12%	Heavy
Lifting	Regularly: > 67%	Heavy
Opening	Regularly: > 67%	Heavy
Pulling	Regularly: > 67%	Heavy
Pushing	Regularly: > 67%	Heavy
Reaching	Regularly: > 67%	Medium
Restraining	Frequently: 34-66%	Heavy
Rotating from seated position	Regularly: > 67%	Heavy
Running	Occasionally: 12-33%	Heavy
Scaling	Rarely: < 12%	Heavy
Seeing	Regularly: > 67%	N/A
Shooting	Occasionally: 12-33%	Medium
Sitting	Regularly: > 67%	Sedentary
Speaking	Regularly: > 67%	N/A
Speaking loudly	Occasionally: 12-33%	Medium
Sprinting	Rarely: < 12%	Heavy
Standing	Regularly: > 67%	Medium
Twisting	Regularly: > 67%	Heavy
Walking	Regularly: > 67%	Heavy
Wearing supply belt and/or vest	Regularly: > 67%	Medium
Working in inclement weather	Regularly: > 67%	Sedentary
Wrestling	Rarely: < 12%	Heavy
Writing	Regularly: > 67%	Sedentary

## Physical Exertion Definitions

<sup>1</sup> Physical requirements that involve applying force against an object, including one's own body are consistent with the definitions for sedentary, light, medium, and heavy listed below. Some of the physical requirements (e.g., crouching) may require maintaining a position for an extended period of time or performing a movement quickly, repetitively, and/or against the added resistance (e.g., twisting to emerge from a vehicle while wearing a supply belt and/or vest) and thus the ratings of sedentary, light, medium, and heavy also refer to the relative level of exertion required. Although some of the physical requirements may at times be performed with a lower level of physical force/exertion than is indicated in the table, all police officers must be able to perform the physical requirement up to the level indicated.

Sedentary Work: Exerting up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects including the human body. Sedentary work involves sitting most of the time. Tasks are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Light Work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that of sedentary work and the worker sits most of the time, the task is rated for light work. Physical demand requirements are in excess of those for Sedentary Work.

Medium work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Light Work.

Heavy work: Exerting up to 100 pounds occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects. Physical demand requirements are in excess of those for Medium Work.

**EDUCATION AND EXPERIENCE:** *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduate or equivalent.

Citizen of the United States prior to completion of certification training.

Twenty-one years of age prior to completion of the training program.

Valid motor vehicle operator's or chauffeur's license.

Good character as determined by background investigation to include but not limited to the following:

- Has not been convicted (or has been pardoned) of a crime punishable by imprisonment in a penitentiary for a term of one year or more, including convictions of Class 1 Misdemeanors.
- Has not been convicted of driving while intoxicated or under the influence in the two years immediately preceding admission.
- Has not received a punitive discharge from the United States Armed Forces.
- Has not been denied certification status, had certification revoked, or currently suspended in this state or another jurisdiction.
- Has not been convicted of any crime involving the threat or actual use of physical violence that would constitute a Class I Misdemeanor in this state.
- Has not been convicted of any crime involving the threat of or actual sexual assault or abuse.
- Has not been convicted of any crime of physical violence or sexual abuse against a child or children.
- Has not been convicted of a crime of domestic violence as defined in the United States Code, 18 USC 922(g)(9), that would disqualify from possessing a firearm.
- Is not subject to an order of protection that would disqualify from possessing a firearm under the provisions of United States code, USC 922(g)(8).
- Does not have a past indication of physical, mental, or emotional incapacity.

- Has not been adjudged or convicted of criminal violations with such frequency so as to indicate disrespect for the law and rights of others.
- Has not been adjudged or convicted of traffic violations with such frequency so as to indicate disrespect for traffic laws and disregard for the safety of others within the past three years.
- No pattern of substance abuse.
  - Has not used marijuana for any purpose in the two years preceding application.
  - Has not used illegal drugs or narcotics other than marijuana in the five years preceding application.

Ability to read, write, speak, and understand the English language at the eleventh grade level.

Certified by licensed physician as able to meet the physical requirements of a police officer one year or less prior to admission (as set out by State Statute 81-1414, Title 79, Chapter 4).

**WORKING CONDITIONS:** *(The conditions herein are representative of those that must be met by the employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions)*

Conditions	General Exposure			
	1-25%	26-50%	51-75%	76-100%
Inside Work		X		
Outside Work			X	
Cold below 32	X			
Heat above 100	X			
Rain	X			
Snow	X			
Extreme Noise	X			
Vibrations	X			
Mechanical Hazard	X			
Electrical Hazard	X			
Fire Hazard	X			
Explosive Hazard	X			
Blood Born Hazard		X		
Body Fluid Hazard		X		
Fumes	X			
Odors	X			
Dusts	X			
Mists	X			
Gases	X			
Toxic, Caustic, or Irritating Chemicals	X			
Poor Ventilation	X			
Latex Gloves			X	
Gas Mask	X			
Riot Helmets	X			

## **LAW ENFORCEMENT CODE OF ETHICS**

As a Law Enforcement Officer, my fundamental duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation, and the peaceful against violence or disorder; and to respect the Constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals I will enforce the laws courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession . . . law enforcement.

Previous Revision Date(s): 8/26/93  
2/24/00  
2/24/05  
9/9/15