



# CITY OF OMAHA CLASS SPECIFICATION

**CLASSIFICATION TITLE: GOLF COURSE SUPERINTENDENT**

**BARGAINING UNIT:** [CIV MANAGEMENT](#) **CODE NUMBER:** 2410

**PAY RANGE CODE:** [12.3 MC](#) **REVISION DATE:** 1/26/17

## **NATURE OF WORK:**

This is technical and supervisory work in the care and maintenance of municipal golf courses. Work involves responsibility for the care and maintenance of the turf, greens, tees, fairways, and roughs, and advising on the care of park turf. An incumbent in this classification exercises considerable independence in the performance of duties and discusses questions concerning policies with a superior who also reviews the incumbent's work.

**ESSENTIAL FUNCTIONS:** *(Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)*

Plans, schedules, evaluates, provides direction, and participates in the work of golf course personnel engaged in the care and maintenance of the turf, greens, tees, fairways, and roughs at the municipal golf courses.

Supervises the aeration of the golf greens and tees, the propagation of grass, and the operation and maintenance of the golf course watering system.

Diagnoses turf problems such as insects and diseases and supervises the application of chemicals.

Estimates and requisitions the materials, supplies, and equipment necessary for golf course maintenance and operation, and maintains accurate records of expenses.

Establishes proper maintenance schedules for mowers and other assigned equipment.

Operates automotive equipment to maintain golf courses and to transport equipment between job sites.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of this classification.

## **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of and ability to operate a computer or other technology using standard or customized computer or systems software applications appropriate to the assigned tasks.

Knowledge of the methods and equipment used in the care and maintenance of golf courses.

Knowledge of the chemicals and methods used to control turf diseases and to promote healthy grass, and the quantities and methods of application of those chemicals.

Knowledge of the rules of golf and the methods of play.

Ability to learn and adapt to advances in computer, mobile, and electronic device technology and software.

Ability to plan, assign, and supervise the work of a crew engaged in the care and maintenance of a municipal golf course.

Ability to analyze soil conditions and devise formulas to correct unhealthy conditions.

Ability to estimate materials, supplies, and equipment needed in the care and maintenance of a municipal golf course.

Ability to maintain accurate records of expenses.

Ability to understand written or oral instructions.

Ability to operate standard tools and automotive equipment of the trade.

Ability to establish proper maintenance schedules for equipment.

Ability to establish and maintain effective working relationships with fellow employees, and members of the general public.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to reach, balance, bend, stoop, kneel, crouch, stand, walk, push, pull and otherwise perform the movements involved in exercising the essential functions of this classification for periods of eight or more hours.

Ability to move objects weighing up to fifty (50) pounds up to 33% of the time, objects weighing up to twenty (20) pounds 34 to 66% of the time, and objects weighing up to ten (10) pounds for eight or more hours.

**EDUCATION AND EXPERIENCE:** *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent

AND

Four (4) years of experience in the design and implementation of a program of care and maintenance of golf courses, including the diagnosis, cure, and prevention of turf diseases, especially of golf course greens.

**SPECIAL QUALIFICATIONS**

Must possess a valid class “O” driver’s license.

Must possess a current category 04 Certified Federal and State of Nebraska Pesticide Applicator’s License.

**WORKING CONDITIONS:** *(The conditions herein are representative of those that must be met by the employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.)*

Work is primarily performed outside in all weather conditions and may involve exposure to chemicals, humidity, fumes, odors, and dusts. Work is performed near or with vibrating machinery and moving mechanical parts. Noise levels may require shouting in order to be heard. Work also entails contact with the general public and at times involves responding to complaints from patrons.

**EQUIPMENT OPERATION:** *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

Lawn Mower	Greens Mower	Tractor
Fairway Rough Mower	Collar Mower	Pick-up Truck
Small Front End Loader	Backhoe	Computer
Copier	Printer	Telephone
Trap Rake	Greens Roller	Trencher

Previous Revision Date(s): 9/24/92  
1/27/94  
9/26/96  
3/28/00