



CITY OF OMAHA CLASS SPECIFICATION

CLASSIFICATION TITLE: FIRE CAPTAIN

BARGAINING UNIT: FIRE BARGAINING

CODE NUMBER: 8070

PAY RANGE CODE: 4 UF

REVISION DATE: 2/22/18

NATURE OF WORK

This is professional work in the supervision of and participation in firefighting, prevention, hazardous material mitigation, investigation, training, and rescue work. Work involves the responsibility for the activities in an assigned bureau or of a suppression company on an assigned shift. Work also involves the responsibility for the initiation, application, and practice of proper safety rules for oneself and one's crew, for their mutual cooperation in completing work assignments, and for their adherence to departmental regulations, policies, and methods. If assigned to the Fire Prevention Division, an incumbent's work is primarily involved in inspecting buildings to ensure their safety. If assigned to the Fire Investigation Unit, an incumbent works primarily to seek the causes of fires, explosions, and other such events of suspicious or unknown origin. The work also involves a measure of public relations. An incumbent in this classification exercises considerable independence in the performance of duties and receives general guidance from a superior.

ESSENTIAL FUNCTIONS *(Any one position may not perform all the duties listed, nor do the listed examples include all of the duties that may be performed in positions allocated to this class.)*

Performs administrative duties such as calling roll, reporting personnel complements, assigning housekeeping duties and training to subordinates; supervises the work and training, implements and explains the rules and regulations that govern the activities of the department, oversees the repair and maintenance of equipment, and completes or reads reports and other documents.

At the sound of alarms ensures that personnel are at their posts with seat belts engaged and that the station is secured.

Ensures that the Fire Apparatus Engineer (FAE) properly plans a route to the emergency scene.

Consults maps en route to the emergency scene if needed, operates the siren and horn, utilizes radio communications to ensure appropriate coordination of apparatus and personnel, and gives orders for staffing fire hydrants.

At emergency scenes determines where to locate equipment, determines whether rescue or evacuation is necessary, assigns personnel, apparatus, and equipment to various functions and positions to ensure all necessary operations are effectively and safely performed, Administers first aid, calls in additional alarms, if warranted, and participates in firefighting activities.

Ventilates structures or entrapments as needed to remove heat, smoke, and/or natural gas.

Follows proper procedures in searching for and rescuing/extricating victims from structures or entrapments.

Implements procedures to evaluate the nature of fires and to determine the possible presence of hazardous materials.

Briefs superiors upon their arrival as to the particulars of the emergency scenes.

Monitors the condition of personnel for fatigue, heat exhaustion, and injuries, and makes assignment changes as needed.

Supervises and participates in salvage and clean-up work after the emergencies have been resolved and ensures that measures to secure the scenes are taken.

Makes estimates of losses and costs of repair of damaged structures, and notifies owners, if possible.

Returns to the station to prepare for subsequent emergency calls and oversees the cleaning and reconditioning of equipment.

Completes incident report forms, forwards and files documentation, enters data into the station's day book, and briefs the next shift captain.

Examines incident scenes, preserves evidence, and provides information to arson investigators that may assist them in their work; testifies in court cases as needed concerning actions and situations at emergency scenes.

If engaged in arson investigation activities, responds to fire calls, determines whether they are still or working, seeks out suspicious looking individuals and notes the characteristics of the scenes to determine if arson has been committed.

Administers training, completes progress reports on probationary employees, participates in the candidate confirmation process, and assists in administering physical agility testing.

Reviews and updates street and hydrant maps and map books.

Plans, makes appointments, and conducts inspections of buildings within the area of responsibility, checking for hazards, fire code violations, and the physical condition of buildings, including exits, fire escapes, and fire extinguishers.

Performs community relations duties such as leading tours of the stations, giving presentations to schools and civic groups, and conducting fire drills at schools, hospitals, and other large facilities.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of this classification.

REQUIRED KNOWLEDGE, SKILLS, COGNITIVE ABILITIES, PHYSICAL ATTRIBUTES, AND PERSONAL CHARACTERISTICS

Knowledge of the operation of standard fire equipment and repair methods and techniques.

Knowledge of the principles and practices of fire suppression and rescue, including knowledge of the principles of hydraulics.

Knowledge of the nature of hazardous materials and the techniques of removing or counteracting them.

Knowledge of fire codes and the contents of general orders, bulletins, and training material.

Knowledge of fire training practices and techniques.

Knowledge of fire prevention inspection methods and of the City and state fire prevention laws and ordinances.

Knowledge of communication systems and their operations.

Knowledge of emergency medical treatment principles and techniques.

Knowledge of the causes of fires, including the various types of flammable materials.

Knowledge of the laws, methods, and techniques of arson investigation.

Knowledge of departmental rules and regulations.

Knowledge of the principles and techniques of effective management.

Knowledge of the principles of construction, including carpentry and heating, ventilation, and air conditioning.

Knowledge of the location of streets and hydrants in the City.

Knowledge of and ability to operate a computer or other technology using standard or customized computer or systems software applications appropriate to the assigned tasks.

Skill in the use of hand and power tools used to extinguish fires and in search and rescue procedures.

Ability to plan, supervise, and coordinate the activities of others.

Ability to complete work assignments and reports in a timely and efficient manner.

Ability to work in high stress, dangerous situations and apply common sense to make logical split second decisions.

Ability to maintain awareness of activities occurring at emergency scenes, assess relevant information rapidly, and respond quickly and calmly to direct the work of subordinates.

Ability to discern characteristics of smoke and fires such as color, smell, sound, and thickness.

Ability to perform difficult physical procedures for prolonged periods wearing protective clothing, at times in adverse conditions.

Ability to learn and adapt to advances in computer and electronics device technology and software.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to comprehend and at all times adhere to the Firefighter Code of Ethics and the overall mission of the Omaha Fire Department.

Ability to treat co-workers, subordinates, and the public fairly and honestly.

Ability to meet with victims, relatives and friends of victims, and members of the public to calm them or to gain or impart information.

Ability to communicate effectively orally and visually, and to read, comprehend, and write the English language at the eleventh grade level.

Ability to read and interpret building blueprints.

Ability to co-exist and work cooperatively with a group of individuals for twenty-four hours at a time without regard for such characteristics as gender, race, or cultural background.

Ability to understand written and oral instructions.

Ability to balance, stand, walk, and lift from 76 to 100% of the time, to reach from 51 to 75% of the time, to stoop from 26-50% of the time, and to climb, squat, kneel, crouch, crawl, push, and pull up to 25% of the time.

Ability to use in excess of one hundred (100) pounds of force occasionally, in excess of fifty (50) pounds of force frequently, and in excess of twenty (20) pounds of force constantly to move objects.

EDUCATION AND EXPERIENCE *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent

AND

Six (6) years of firefighting experience with the Omaha Fire Department.

SPECIAL QUALIFICATIONS

Must possess a valid motor vehicle operator's license.

WORKING CONDITIONS

Work is performed primarily in an office setting amid normal conditions of dust, fumes, odors, and noises. However, at times work is performed in an industrial building setting. During emergencies, work is performed indoors or outdoors in all weather conditions, amid noise that requires shouting to be heard, in extremes of heat and cold, near or with vibrating machinery, mechanical equipment, and electrical currents, in high places and confined spaces, exposed to fumes, smoke, odors, poor ventilation, infectious diseases, hazardous materials, and fire. An employee in this classification may also be exposed to blood and other bodily fluids which require adherence to the Universal Barrier Precautions. In addition, there is frequent danger of working with mentally or physically impaired, potentially dangerous, individuals and in dangerous situations such as on icy surfaces, in the dark, in water, and in heavy traffic.

EQUIPMENT OPERATION *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

Fire Trucks (All Types)	Automobile	Ladders and Aerial Ladders
Ladders Straps	Lighting Equipment	Pumps
Pike Poles	Air Compressors	Saws
Axes	Pry Bars	Positive Pressure Exhaust Fans
Hoses and Hose Controls	Ropes	Nozzles and Connections
Spear Pipes and Play Pipes	Attack Lines	Akron Deluge Set
Hand Tools	Hose Holder	Communications Equipment
Fire Extinguisher	Snorkel Boom	Protective Clothing and Equipment
Cutting Torch	Platform Tower	Hose Ramp
Hose Roller	Fog Applicator	Weed Beater
Lawn Mower	Snow Blower	Sprinkler Stop
Flares and Warning Flags	Generator	Hay Hooks
Life Jacket and Preserver	Helicopter Kit	Staple Gun
Spanners	Bolt Cutter	Radiation and Gas Detection Devices
Pass Alarm	Hydrant Wrench	All Rescue Squad Equipment
Salvage Materials	Jaws of Life	Mask and Self Contained Breathing Apparatus
Street Maps	Code Book	Fire Prevention Bureau Forms
Hydrant Books	Inspection Book	Department Manuals
Computer/ <u>Tablet</u>	Copier	Telephone
Calculator	Tape Recorder	Facsimile machine

Television
Weapon
Audio/Visual Equipment

Slide Projector
Bullet Proof Vest

Printer

Attachment "A"

FIREFIGHTER'S CODE OF ETHICS

As a Firefighter, my fundamental duty is to serve mankind; to safeguard lives and property; and to respect the Constitutional rights of all to liberty, equality, and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn, or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed in both my personal and official life, I will be exemplary in obeying the laws of the land and the regulations of the department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. I will perform my duties without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the fire service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession...fire prevention and suppression.

Approved: 4-28-94
1-30-97
6-21-99
8-26-99