



CITY OF OMAHA CLASS SPECIFICATION

CLASSIFICATION TITLE: AUTOMOTIVE EQUIPMENT OPERATOR II

BARGAINING UNIT: [CIV BARGAINING](#)

CODE NUMBER: 6320

PAY RANGE CODE: [07110](#)

REVISION DATE: 5/31/18

NATURE OF WORK:

This work involves the safe and efficient operation of various types of tandem axle trucks, farm-type tractors and related automotive, construction, and maintenance equipment. Work involves performing assigned duties that require manipulative skill. In addition to equipment operation, incumbents are required to perform manual labor. Job assignments are given in detail or follow established routines and are reviewed by an assigned supervisor. Assignments will include lead worker duties.

ESSENTIAL FUNCTIONS: *(Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)*

Operates various types of tandem axle and related equipment assigned to this class in the performance of maintenance, construction, and snow removal projects.

Inspects fluid levels, cleans, and performs minor repairs and preventive maintenance on equipment operated.

Completes and submits reports of work completed.

Removes snow, spreads salt, sand, and anti-icing material on city streets.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of this classification.

The following essential functions are specific to the designated division:

Missouri River Wastewater Treatment Plant:

Removes grit from grit pits in the plants and at lift stations.

Moves sludge into a compost area and loads sludge onto trucks.

Monitors, cleans, and maintains trash collection screens.

Replaces grit and trash removal containers.

Mixes, windrows, and turns compost, incorporating wood chips, grass clippings, and other organic materials with sewage byproducts.

Digs and excavates holes, drainage ditches, and trenches.

Delivers necessary materials and equipment and loads and hauls dirt, concrete, and other debris to and from job sites.

Park Maintenance

Delivers necessary materials and equipment and loads and hauls dirt, concrete, and other debris to and from job sites.

Digs and excavates sewers, holes, drainage ditches and trenches at park and recreation facilities.

Sewer Maintenance:

Digs and excavates sewers, holes, drainage ditches, and trenches.

Repairs city streets by cutting and breaking up concrete or asphalt, loading broken pieces into trucks, and pouring and finishing concrete or asphalt.

Cleans street and sewer inlets.

Delivers necessary materials and equipment and loads and hauls dirt, concrete, and other debris to and from job sites.

Repairs and replaces pipe and sewer structures.

Forms and sets grades for concrete flatwork and structure replacement.

Pours and finishes concrete flatwork, and for inlets/manhole covers.

Operates and maintains jet-vac sewer maintenance equipment.

Cleans sewer lines using high pressure sewer equipment.

Street Maintenance:

Repairs city streets by cutting and breaking up concrete or asphalt, loading broken pieces into trucks, and pouring and finishing concrete or asphalt.

Delivers necessary materials and equipment and loads and hauls dirt, concrete, and other debris to and from job sites.

Cleans city streets using self-propelled, motorized street sweeper. Replaces brooms as necessary. Performs scheduled maintenance such as replacing filters, lubricating, and cleaning equipment.

Cleans street and sewer inlets.

Digs and excavates holes, drainage ditches, and trenches.

Picks up trees and debris from streets and alleys.

Maintains snow, debris, tree dumps, and grinding piles. Keeps material segregated. Keeps dump sites safe and orderly.

Fills chuckholes with asphalt or unique paving material (UPM).

Installs and removes/picks up snow fences and sand barrels

Flushes islands, intersections, sidewalks, and streets.

Installs culverts and cleans as necessary.

Pours and finishes concrete.

Installs guard rails.

Repairs shoulders and guard rails.

Traffic Maintenance

Paints lane markings on city streets by operating the striper truck.

Directs painters in applying proper color and type of lane stripes.

Loads materials and supplies onto striper equipment.

Measures and marks streets for proper placement of stripes.

Installs street name signs.

Compost Facility

Mixes brown and green yard waste prior to grinding.

Grinds yard waste and stocks into windrows.

Turns windrows with scat turner of yard waste in processing compost.

Screens yard waste compost with trammel screen.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of minor maintenance needed to repair and maintain assigned equipment.

Knowledge of traffic laws and regulations governing equipment operations.

Knowledge of the geography of the City.

Ability to operate various types of tandem axle trucks, related construction equipment, and basic hand tools in the performance of assigned duties.

Ability to complete reports of work completed.

Ability to understand oral and written instructions.

Ability to understand sketches and area maps.

Ability to work in a confined space such as manhole and/or trench depending on the assigned division.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to establish and maintain effective working relationships with fellow employees and members of the general public.

EDUCATION AND EXPERIENCE: *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent preferred

AND

Three (3) years of experience in the operation of automotive vehicles and equipment of the type assigned to this class, or two (2) years as an Automotive Equipment Operator I.

SPECIAL QUALIFICATIONS

Must possess and maintain a valid Class “A” commercial driver's license with “N” endorsement, air brake certification, some with the "O" restriction, depending on the equipment assigned, at the time of application.

Must possess a 2nd Grade Hoisting and Portable Engineer's Certificate at the time of hire.

Depending on the division, must possess a forklift operator's permit by the end of the probationary period.

WORKING CONDITIONS: *(The conditions herein are representative of those that must be met by the employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.)*

Work is performed primarily outdoors in all weather conditions. Work involves exposure to motor vehicle and chemical fumes and odors, as well as pollen, weeds, and other airborne allergens. Work is performed near or with vibrating machinery and moving mechanical parts. Noise levels may require shouting in order to be heard. Conditions may also necessitate working in and around high traffic areas.

EQUIPMENT OPERATION: *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

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|--|-----------------------------------|
| Mower | Power and Chain Saw |
| String Trimmer | Forklift |
| Tow Truck | Jackhammer |
| Air Compressor | Pneumatic Compaction Equipment |
| Pneumatic Air Pump | Star Drill |
| Single Drum Vibrating Roller | Double Drum Vibrating Roller |
| Plate Compactor | Sandblaster |
| Air or Electrically Actuated Hand Tools | Hand Tools |
| Chemical Sprayer | Single Axle Dump Truck |
| Single Axle Trucks with Attachments | Tandem Axle Dump Truck |
| Tandem Axle Truck with Attachments (No Trailers) | Asphalt Laydown Machine |
| Front End Loader and All Attachments | Hydraulic Drop Hammer |
| Single and Tandem Axle Trucks Pulling Trailers | Street Flusher |
| Motorized Street Sweeper | Self-propelled Double Drum Roller |
| Industrial Tractors of 35 HP or More | Lowboy Tractor and Trailer |
| Snooper Truck | High Reach Truck with Boom |
| Electrical Overhead Crane | Lugger Truck |
| Skid Steer Loader with Attachments | Mini Excavator with Attachments |
| Grease Tanker Truck | Backhoe Loader |
| Boom Truck with High Reach Equipment | Concrete Saw |
| Boom Truck with Clam Bucket Equipment | Tub Grinder |
| Trencher | Trench Jack |
| Concrete Mixer | |

Previous Revision Date(s): 5/30/96
11/21/02
4/9/08
4/30/09
1/25/18

**AUTOMOTIVE EQUIPMENT OPERATOR II-STREET MAINTENANCE DIVISION
PHYSICAL REQUIREMENTS**

| Physical Requirements | EXAMPLES OF RELATED JOB DUTIES | Rarely 1-5% | Occasionally 6-33% | Frequently 34-66% | Continuously 67-100% |
|------------------------------|---|--------------------|---------------------------|--------------------------|-----------------------------|
| Standing | Static standing is performed on a limited basis. Individuals may stand in one position while performing assessment and maintenance on various pieces of equipment. | X | | | |
| Walking | Function is performed on the occasions when accessing various work areas and performing various work tasks including surveying areas for debris and street conditions. Walking can be performed in all types of weather and on various terrains. | | X | | |
| Sitting | Function is performed on the occasions when operating heavy automotive equipment to include street sweeper, concrete breaker, concrete truck etc. The amount of sitting will vary depending upon the requirements of day-to-day tasks. | | X | | |
| Lifting | Function is demonstrated when picking up debris and tree limbs, concrete pieces, and asphalt pieces. The rate and weight will vary. Most tasks can be performed with the use of trucks and loaders. Function demonstrated when shoveling asphalt, gravel, debris. Shovel full weight of 20-25 lb. | | X | | |
| Carrying | Function is demonstrated when carrying debris and tree limbs; concrete pieces and asphalt pieces to the truck. The rate and weight will vary. Most tasks can be performed with the use of trucks and loaders. | | X | | |
| Pushing/Pulling | Function demonstrated on the occasions when moving debris; tree limbs. Pushing and pulling may be demonstrated when maneuvering/ manipulating debris, concrete, asphalt pieces into the back of trucks. | | X | | |
| Climbing | Function demonstrated when entering and exiting various motorized equipment. On occasion individual may climb into the back of flatbed trucks. On rare occasion the individual may utilize a ladder. | | X | | |
| Balance | Function demonstrated when entering/exiting motorized vehicles. Individuals are required to move on uneven terrain and in all types of weather. | | | | X |
| Stooping | Function is demonstrated when picking up branches; debris; concrete; asphalt pieces. Function demonstrated when finishing concrete. Function demonstrated when performing scheduled maintenance tasks. It is up to the discretion of the individual and the specific task whether to stoop, kneel, crouch, squat, and bend. | | X | | |
| Kneeling | Function is demonstrated when picking up branches; debris; concrete; asphalt pieces. Function demonstrated when finishing concrete. Function demonstrated when performing scheduled maintenance tasks. It is up to the discretion of the individual and the specific task whether to stoop, kneel, crouch, squat, and bend. | | X | | |
| Crouching | Function is demonstrated when picking up branches; debris; concrete; asphalt pieces. Function demonstrated when finishing concrete. Function demonstrated when performing scheduled maintenance tasks. It is up to the discretion of the individual and the specific task whether to stoop, kneel, crouch, squat, and bend. | | X | | |
| Reaching | Frequent - Forward reaching to operate motorized vehicles. Forward reaching demonstrate to place debris and material into tucks. Forward reaching to perform maintenance tasks as needed. Occasional - Overhead reaching to place material and debris into the back of the trucks. | | | X | |

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|------------|--|---|--|--|---|
| Hand Usage | Hand use is demonstrated when operating motor vehicles; utilizing tools. Pinch demonstrated when performing maintenance tasks. Grasping/handling demonstrated when using various tools and equipment to include shovels, wrenches, <u>and other tools</u> . Handling demonstrated when lifting/handling debris, concrete and asphalt pieces. | | | | X |
| Crawling | Function may be demonstrated on the occasions when performing maintenance tasks on motor vehicles. | X | | | |

**AUTOMOTIVE EQUIPMENT OPERATOR II-TRAFFIC DIVISION
PHYSICAL REQUIREMENTS**

| Physical Requirements | EXAMPLES OF RELATED JOB DUTIES | Rarely 1-5% | Occasionally 6-33% | Frequently 34-66% | Continuously 67-100% |
|------------------------------|--|--------------------|---------------------------|--------------------------|-----------------------------|
| Standing | Static standing is performed on a limited basis. Individuals may stand in one position while loading the striper truck. Static standing performed when installing street sign names. | X | | | |
| Walking | Function is performed on the occasions when accessing various work areas and performing various work tasks including surveying areas for quality of work tasks. Walking can be performed in all types of weather and on various terrains. | | X | | |
| Sitting | Function is performed on the occasions when operating automotive equipment to include striper truck, etc. The amount of sitting will vary depending upon the requirements of day-to-day tasks. | | | X | |
| Lifting | Function is demonstrated when loading paint and materials into the striper truck. The rate and weight will vary. | | X | | |
| Carrying | Function is demonstrated when loading paint and materials into the Striper Truck. The rate and weight will vary. | | X | | |
| Pushing/Pulling | Function demonstrated on the occasions when moving/maneuvering/manipulating tools and equipment in the truck. | | X | | |
| Climbing | Function demonstrated when entering and exiting various motorized equipment. | | X | | |
| Balance | Function demonstrated when entering/exiting motorized vehicles. Individuals are required to move on uneven terrain and in all types of weather. | | | | X |
| Stooping | Function is demonstrated when measuring and marking streets for proper placement of stripes. It is up to the individual whether to stoop, kneel, crouch, squat, bend. | | X | | |
| Kneeling | Function is demonstrated when measuring and marking streets for proper placement of stripes. It is up to the individual whether to stoop, kneel, crouch, squat, bend. | | X | | |
| Crouching | Function is demonstrated when measuring and marking streets for proper placement of stripes. It is up to the individual whether to stoop, kneel, crouch, squat, bend. | | X | | |
| Reaching | Frequent-Forward reaching to operate motorized vehicles. Forward reaching demonstrate to place debris and material into trucks. Forward reaching to perform maintenance tasks as needed. Occasional-Overhead reaching to load material into the striper trucks. | | | X | |
| Hand Usage | Hand use is demonstrated when operating motor vehicles; utilizing tools. Grasping/handling demonstrated when using various tools and equipment to include paint cans. Pinching is demonstrated when using tools to install street name signs. | | | | X |
| Crawling | Function may be demonstrated on the occasions when performing maintenance tasks on motor vehicles. | X | | | |

**AUTOMOTIVE EQUIPMENT OPERATOR II-PARK MAINTENANCE DIVISION
PHYSICAL REQUIREMENTS**

| Physical Requirements | EXAMPLES OF RELATED JOB DUTIES | Rarely 1-5% | Occasionally 6-33% | Frequently 34-66% | Continuously 67-100% |
|------------------------------|--|--------------------|---------------------------|--------------------------|-----------------------------|
| Standing | Static standing performed on the occasions when hand watering, applying chemicals, painting. | X | | | |
| Walking | Examples include but are not limited to: when moving to/from work areas; when removing downed trees, limbs and debris. Individuals will be exposed to various weather and terrain. | | X | | |
| Sitting | Examples include but are not limited to: driving from one job site to another. Operating equipment. | | | X | |
| Lifting | Examples include but are not limited to: Lifting Tree Limbs – weight will vary; Bags of fertilizer; Bags of sand- weights up to 50 lb; Buckets of paint. | | X | | |
| Carrying | Examples include but are not limited to: Bags of fertilizer; Bags of sand-weights up to 50 lb; Buckets of paint; Sod. | X | | | |
| Pushing/Pulling | Function demonstrated when dragging/moving tree limbs, mowers, fertilizer equipment. | X | | | |
| Climbing | Examples include but are not limited to: when entering in/out of various vehicles. | X | | | |
| Balance | Function demonstrated when working on uneven terrain; variety of weather and when working around machinery. | | | | X |
| Stooping | Examples include but are not limited to: picking up tree limbs and other items from the ground. Demonstrated to access pins on the blades. It is up to the individual whether to stoop, kneel, bend or squat. | | X | | |
| Kneeling | Examples include but are not limited to: picking up tree limbs and other items from the ground. Demonstrated to access pins on the blades. It is up to the individual whether to stoop, kneel, bend or squat. | | X | | |
| Crouching | Examples include but are not limited to: picking up tree limbs and other items from the ground. Demonstrated to access pins on the blades. It is up to the individual whether to stoop, kneel, bend or squat. | | X | | |
| Reaching | Examples include but are not limited to: manipulating levers when operating machinery and vehicles. | | | X | |
| Hand Usage | Examples include but are not limited to: operating machinery and vehicles; using numerous tools and equipment including shovels, jack hammer, sledge hammer, chain saw, trimmer, etc. Pinching is demonstrated when performing various tasks including but not limited to: placing and removing the pin for truck blades, etc. | | | | X |
| Crawling | Function is demonstrated on those occasions accessing tree limbs and debris. | X | | | |
| Hand/Foot Control | Examples include but are not limited to: operating back hoes, skid loaders, tandem axle wheel loaders; Hydro-Hammers. | | | X | |

**AUTOMOTIVE EQUIPMENT OPERATOR II-COMPOST FACILITY
PHYSICAL REQUIREMENTS**

| Physical Requirements | EXAMPLES OF RELATED JOB DUTIES | Rarely 1-5% | Occasionally 6-33% | Frequently 34-66% | Continuously 67-100% |
|------------------------------|---|------------------------|-------------------------------|------------------------------|---------------------------------|
| Standing | Static standing performed on the occasions when repairing a piece of equipment. | X | | | |
| Walking | Examples include but are not limited to: when moving to/from work areas; preparing and cleaning equipment. Individuals will be exposed to various weather and terrain. | | X | | |
| Sitting | Examples include but are not limited to: driving from one job site to another, operating equipment. | | | X | |
| Lifting | Examples include but are not limited to: Bags of compost-weights up to 50 lbs; various pieces of equipment and tools. | | X | | |
| Carrying | Examples include but are not limited to: Bags of compost-weights up to 50 lbs; various pieces of equipment and tools. | | X | | |
| Pushing/Pulling | Examples include but are not limited to: when moving or bagging compost or grass, compost equipment. | | X | | |
| Climbing | Examples include but are not limited to: when climbing in/out of various vehicles or pieces of equipment. | | X | | |
| Balance | Function demonstrated when working on uneven terrain; variety of weather and when working around machinery. | | | | X |
| Stooping | Examples include but are not limited to: picking up bags of compost and other items from the ground. It is up to the individual whether to stoop, kneel, bend, or squat. | | X | | |
| Kneeling | Examples include but are not limited to: picking up bags of compost and other items from the ground. It is up to the individual whether to stoop, kneel, bend or squat. | | X | | |
| Crouching | Examples include but are not limited to: picking up bags of compost and other items from the ground. It is up to the individual whether to stoop, kneel, bend or squat. | | X | | |
| Reaching | Examples include but are not limited to: manipulating levers when operating machinery and vehicles. | | | X | |
| Hand Usage | Examples include but are not limited to: operating machinery and vehicles, using numerous tools and equipment including shovels, scrapers, hoses, etc. Pinching is demonstrated when performing various tasks including but not limited to: bagging compost and grass, etc. | | | | X |
| Crawling | Examples include but not limited to: performing maintenance tasks on equipment. | X | | | |
| Hand/Foot Control | Examples include but are not limited to: operating-tandem axle wheel loaders. | | | X | |