



# CITY OF OMAHA CLASS SPECIFICATION

**CLASSIFICATION TITLE: AUTOMOTIVE BODY REPAIRER**

**BARGAINING UNIT:** [CIV BARGAINING](#)

**CODE NUMBER:** 6380

**PAY RANGE CODE:** [07125](#)

**REVISION DATE:** 9/28/17

## **NATURE OF WORK:**

This is skilled journey level work in the repair and maintenance of vehicle bodies. Work involves the repair and reconditioning of the surfaces of vehicles and equipment. An employee in this classification works with some independence, however work is inspected by a superior upon completion.

**ESSENTIAL FUNCTIONS:** *(Any one position may not perform all the duties listed, nor do the listed examples include all the duties that may be performed in positions allocated to this class.)*

Estimates vehicle or equipment damage, determines the proper method of repair, and estimates repair costs.

Performs body work, including removing dents or rust from vehicles and equipment, replacing parts that cannot be repaired, sanding and smoothing surfaces, preparing surfaces for paint and primer, and painting the surfaces.

Performs maintenance on vehicle and equipment surfaces to prevent corrosion or other deterioration.

Fabricates parts when replacement parts are not available.

Drives or has vehicles and equipment transported to the maintenance facility for repairs and test drives them after repairs are complete.

Maintains regular job attendance in accordance with a schedule established for the position by the supervisor.

Performs other related duties as assigned or as the situation dictates within the scope of this classification.

## **REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of the methods, materials, tools, and equipment used in automotive body repair.

Knowledge of the hazards involved in automotive body repair and the safety precautions necessary to prevent their occurrence.

Skill in repairing surfaces, preparing surfaces for paint, blending paint colors, and painting the surfaces to return them to their original state.

Ability to make cost estimates for body repair work.

Ability to understand oral or written instructions.

Ability to adhere to safety policies, procedures, and guidelines.

Ability to establish and maintain effective working relationships with fellow employees and members of the general public.

Ability to reach, bend, stoop, squat, kneel, crouch, stand, walk, push, pull, and lift from 76 to 100% of the time; and to climb, balance, and crawl up to 25% of the time.

Ability to use up to one hundred (100) pounds of force to move objects up to 33 % of the time, to use up to fifty (50) pounds of force to move objects from 34 to 66% of the time, and to use up to twenty (20) pounds of force to move objects from 67 to 100% of the time.

**EDUCATION AND EXPERIENCE:** *(The knowledge, skills, and abilities above may be acquired through, but are not limited to, the following combination of education and/or experience.)*

High school graduation or its equivalent preferred

AND

Two (2) years of experience in automotive body repair or completion of a recognized apprenticeship course in the trade.

### **SPECIAL QUALIFICATIONS**

Must obtain a Class "A" commercial driver's license with "X" and air brake endorsements by the end of the probationary period.

**WORKING CONDITIONS:** *(The conditions herein are representative of those that must be met by the employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.)*

Work is performed primarily in an industrial building setting, working around and with vibrating machinery, on or near moving mechanical parts and electrical currents, at times in confined spaces, in conditions of noise, heat, humidity, fumes, odors, dust, mists, gases, and exposure to chemicals.

**EQUIPMENT OPERATION:** *(Any one position may not use all of the tools and equipment listed nor do the listed examples comprise all of the tools and equipment that may be used in positions allocated to this classification.)*

Welding and Cutting Equipment  
Hand and Power Tools  
Air Compressor

Metal Fabrication Equipment  
Hydraulic Jack  
Paint Sprayer

Previous Revision Date(s): 4/29/93  
5/30/96